



Chair of Diocesan Safeguarding Advisory Panel

Role Description and Person Specification

Background

The Diocese of Peterborough is a living, growing network of churches, chaplaincies and schools covering Northamptonshire, the part of Cambridgeshire formerly known as the Soke of Peterborough (i.e., the area of the present-day city of Peterborough north of the river Nene) and the County of Rutland. Its total population is c917,000.

The Diocesan Safeguarding Advisory Panel (DSAP) will oversee safeguarding arrangements in the Diocese. The Chair will lead the panel whose role is defined in the DSAP Terms of Reference.

Role Description

1. To provide effective leadership to DSAP, including setting the agenda, in liaison with the Diocesan Safeguarding Officer (DSO), Diocesan Bishop or nominated person, agreeing minutes, chairing the meetings and monitoring the follow-up actions.
2. To ensure the DSAP discharges its role and functions in line with the Terms of Reference.
3. To work with the DSO, Cathedral Safeguarding Lead (CSL) and senior staff to ensure the group has a strategic overview of safeguarding practices across the Diocese, including the Cathedral, in line with House of Bishop's policy and practice guidance, together with appropriate quality assurance and risk management processes
4. To ensure that the group considers the needs of victims and survivors, and those affected by abuse together with relevant advice and linking in with the Diocesan Safeguarding Advocate
5. To work with the DSO, CSL and senior leadership team to ensure that the DSAP is adequately resourced; that there is sufficient capacity and diversity of skills set, experience and background of members. To be involved in recruitment and succession planning
6. To provide an ad hoc point of contact for DSO, Diocesan Bishop, CSL, and members of the group outside of formal supervisory management arrangements.
7. To advise where necessary the Diocesan Bishop, senior leadership team, including Cathedral team, of specific concerns and issues. Where appropriate to raise and report any concerns and issues as part of the whistle blowing arrangements.
8. To engage in the chairs national and regional network meetings, as required.

Person Specification

Appointees should demonstrate the following skills, knowledge and experience:

- Recent, direct and extensive professional safeguarding experience and expertise at a senior level in the relevant statutory, voluntary or judicial agency (for example Local Authority Children and Adult Service, Police, National Children’s Charity, National Probation Service);
- Experience of case reviews, risk management, and, engagement and leadership of strategic partnerships;
- A confident and empowering leadership style with the ability to strategically plan, manage meetings effectively and influence people to build capacity and confidence in safeguarding practice;
- Up to date knowledge of multi-agency safeguarding practices and processes, legislation and current developments;
- An ability to promote and represent the DSAP at all levels both internally and externally

Remuneration

A day rate of £500 per day will be paid for work completed in connection with this role. This is capped at a maximum of 18 days per year. Other reasonable expenses will be paid in line with the Peterborough Diocesan Board of Finance policy.

Initial appointment will be for a period of three years; there is thereafter the potential to extend for a further three year period.